CONTACT INFORMATION ERASMUS+

GRAZ UNIVERSITY OF TECHNOLOGY
INTERNATIONAL OFFICE - WELCOME CENTER
Lessingstraße 32/1st floor
8010 Graz, Austria
Information about the International Office – Welcome Center

Exchange Coordinator for INCOMING STUDENTS & TRAINEES
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Exchange Coordinator for OUTGOING STUDENTS & TRAINEES
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Erasmus+
INSTITUTIONAL COORDINATOR
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Contact for students and staff with DISABILITIES
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ACADEMIC INFORMATION

WORKLOAD PER SEMESTER
Regular workload: 30 ECTS-credits per semester

Minimum expected workload for exchange students:
16 ECTS-credits per semester (1 ECTS-credit: workload of 25 hours)

DEGREE PROGRAMMES
• Undergraduate Programmes (Bachelor) with many English taught courses
• 17 Graduate Programmes (Master) entirely taught in English

COURSE SELECTION
• Possibility to select courses from different faculties and majors
  (Restricted courses: Architecture courses can only be selected by Architecture students)
• Bachelor students should primarily select Bachelor courses, if advanced in their studies (3rd & 4th year of studies), they can also select Master courses
• Master students can select Bachelor and Master courses

English course catalogue www.tugraz.at/go/search-courses
Full course catalogue https://online.tugraz.at/tug_online/webnav.ini
IMPORTANT DEADLINES

Nomination Deadline
winter semester / academic year: **15 April**
summer semester: **15 October**

Application Deadline
winter semester / academic year: **30 April**
summer semester: **31 October**

PROOF OF LANGUAGE SKILLS

For being accepted as an exchange student at TU Graz you have to proof an English OR German Level of at least **Level B2** according to CEFR, in reading, writing, listening and speaking.

• **ACCEPTED PROOFS:**
  Certificates that have been issued by a Language Center or Language Institute of your university
  TOEFL, TOEIC, Cambridge Certificates

• **IMPORTANT:** Certificate has to test all four skills (listening, reading, speaking, writing/grammar)

• **Not older than two years**

• **Detailed Information** about Proof of Language skills
  [www.tugraz.at/go/incomings-language-certificates](http://www.tugraz.at/go/incomings-language-certificates)
APPLICATION PROCESS

1. **NOMINATION** and **APPLICATION** through Mobility Online
   (Login data to nomination portal will be sent to the partner institution via e-mail)

2. **STUDENTS RECEIVE AN EMAIL WITH A LINK** for the online application

   **Documents** to be uploaded in **Mobility Online** by students:
   ✓ Portrait picture
   ✓ Copy of passport
   ✓ Proof of language qualification (English OR German min. B2 according to CEFR – more information see p. 5)
   ✓ Transcript of Records
   ✓ Signed online application form
   ✓ Optional: Bachelor’s degree certificate (if enrolled in a Master’s degree programme)

3. Fill in your **LEARNING AGREEMENT** - list of courses you plan to take during your exchange (needs to be signed by your university)

4. International Office at TU GRAZ will **CHECK THE APPLICATION**

5. **DOWNLOAD YOUR LETTER OF ACCEPTANCE** via Mobility Online and receive your **PRE-ARRIVAL GUIDE** with information on accommodation, insurance, living in Graz, Orientation Sessions and much more.

**Detailed information**: [www.tugraz.at/go/erasmus+](http://www.tugraz.at/go/erasmus+)


HOUSING

Students can book their housing on their own and have a choice between different housing options such as OeAD housing (specially designed to meet the needs of exchange students, duration from one month), student dorms, private rented flats or private shared flats.

General housing information
Information about OeAD housing Graz

Additional information for OeAD:
Application until 15 June for winter semester and 15 November for summer semester gives you higher chances to get a spot with OeAD housing.

LANGUAGE COURSES

The official language in Austria is German and even if many people speak English well, it is recommended to attend a German course.

GERMAN LANGUAGE COURSES
• Intensive German Course offered prior to each semester
• German Courses during the semester

MORE INFORMATION
Treffpunkt Sprachen
PREPARING YOUR STAY

INFORMATION FOR EXCHANGE STUDENTS
Link to TU Graz Website

INCOMING STORIES
Link to International Blog

GET A BUDDY – GET A FRIEND
Link to Buddy Programme
Link to Pick-up Service

ENTRY AND RESIDENCE INFORMATION
Link to OeAD Website

LIVING IN GRAZ AS A STUDENT
Link to TU Graz Website

APPROXIMATE EXPENSES
The cost of living depends on the housing situation and whether students eat out or cook at home, like most Austrian students do. To be on the safe side, students should put aside €800 a month for rent, food and personal expenses (e.g. health insurance, mobile phone,...)

MANDATORY HEALTH INSURANCE
Upon Arrival in Graz, all exchange students at TU Graz who don’t have a valid EU health insurance (EHIC) have to take out the Austrian Health Insurance called ÖGK for their whole study abroad period. More information will be given upon acceptance. Monthly costs: €64.78
ACADEMIC CALENDAR 2023/24

WINTER SEMESTER 2023/24
Compulsory Orientation Sessions begin:
• For German Intensive Course Participants: beginning of September 2023
• For non German Intensive Course Participants: mid of September 2023
Classes begin: 2 October 2023
Classes end: 31 January 2024 (15 teaching weeks)
Christmas holidays: 21 December 2023 to 6 January 2024
Semester break: 1 to 29 February 2024

SUMMER SEMESTER 2024
Compulsory Orientation Sessions begin:
• For German Intensive Course Participants: beginning of February 2024
• For non German Intensive Course Participants: mid of February 2024
Classes begin: 1 March 2024
Classes end: 29 June 2024 (15 teaching weeks)
Easter holidays: 25 March to 7 April 2024

Link to the Academic Calendar
READY FOR THE MOST EXCITING SEMESTER OF YOUR LIFE?

Spend your exchange semester at TU Graz, an internationally renowned university, in the vibrant and multicultural student city of Graz (Austria), right in the heart of Europe!