<table>
<thead>
<tr>
<th><strong>Partner Information Sheet</strong></th>
</tr>
</thead>
</table>
| **Full Legal Name of the Institution** | Hochschule Bremen (HSB)  
City University of Applied Sciences |
| **ERASMUS Code** | D Bremen04 |
| **Address** | Neustadtswall 30  
28199 Bremen  
Germany |
| **Websites** | HSB: [https://www.hs-bremen.de/en/](https://www.hs-bremen.de/en/)  
Information for INCOMING Exchange Students:  
[https://www.hs-bremen.de/en/information-for/exchange-students/](https://www.hs-bremen.de/en/information-for/exchange-students/) |
| **International Office** | AB-Building, Rooms AB 104-108  
Neustadtswall 30  
28199 Bremen  
Germany |
| **Institutional Coordinator for INCOMING Students:** | Christiane Sgonina  
T +49 (0) 421 5905-2160  
E [international-office@hs-bremen.de](mailto:international-office@hs-bremen.de) |
| **ERASMUS+ Institutional Coordinator:** | Ilka Knippel  
T +49 (0) 421 5905-4135  
E [erasmus@hs-bremen.de](mailto:erasmus@hs-bremen.de) |
| **Decentral Coordinator(s) for INCOMING & OUTGOING STUDENTS** | **Outgoing**  
Birgit Averbeck:  
[https://www.hs-bremen.de/person/baverbeck/](https://www.hs-bremen.de/person/baverbeck/) |
| **Incoming** | Yana Yerofeyeva:  
[https://www.hs-bremen.de/person/yerofeyeva/](https://www.hs-bremen.de/person/yerofeyeva/) |
| **Overview of all Decentral International Offices:** | [https://www.hs-bremen.de/en/die-hsb/organisation/verwaltung/international-office/#c9249](https://www.hs-bremen.de/en/die-hsb/organisation/verwaltung/international-office/#c9249) |
| **Courses Offered for Incoming Students** | [https://www.hs-bremen.de/en/information-for/exchange-students/courses/](https://www.hs-bremen.de/en/information-for/exchange-students/courses/) |
| **Language of Instruction** | Depending on Cooperation Agreement  
Please contact your [Decentral Coordinator at HSB](mailto:DecentralCoordinator@hs-bremen.de) |
Application to our Exchange Programme:

1) The student contacts the outgoing student advisor at his/her home institution in order to make arrangements for his/her stay at HSB in Bremen.
2) The coordinators at the home institution and HSB informs the applicant about the application details.
3) The coordinator at the home institution sends a list with the names of nominated students to HSB.

The nominations should include:
- full name of student: first name(s) and family name(s)
- email address
- field of study at the home institution
- subject area at HSB
- exchange period at HSB: **one or two semesters**

4) HSB sends an email to the coordinator at the home institution and/or the student with a link to HSB’s online application form (open for 3-4 months):
   - For the spring/summer semester 2022: **01.11.2021 - 31.01.2022**
   - For the fall/winter semester 2022/23: **01.03.2022 - 30.06.2022**

5) The students receive an acceptance letter and admittance information after they have submitted their complete online application and have been accepted by HSB.

→→ Please note: We do not require any postal sent original documents. Online registration and/or email nomination is perfectly fine.
# HSB semester dates

## SPRING/SUMMER SEMESTER 2022

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>01.04.2022</td>
</tr>
<tr>
<td>Courses commence</td>
<td>19.04.2022</td>
</tr>
<tr>
<td>Courses end</td>
<td>22.07.2022</td>
</tr>
<tr>
<td>End of semester</td>
<td>30.09.2022</td>
</tr>
</tbody>
</table>

## FALL/WINTER SEMESTER 2022/23

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>01.10.2022</td>
</tr>
<tr>
<td>Courses commence</td>
<td>17.10.2022</td>
</tr>
<tr>
<td>Seasonal holidays</td>
<td>23.12.2022 – 06.01.2023</td>
</tr>
<tr>
<td>Courses end</td>
<td>03.02.2023</td>
</tr>
<tr>
<td>End of semester</td>
<td>31.03.2023</td>
</tr>
</tbody>
</table>

Exam periods, propaedeutics, orientation periods, and introductory days are conducted during the week(s) before classes begin and after classes end.